January 7, 2014

Dear Parents/Guardians and Students:

As a parent/guardian of an eighth grader in the New Hanover School, you will soon become involved in an extremely important activity - the process of selecting your child’s high school courses for next year. Specifically, the scheduling process for eighth graders for their 2014-2015 freshman year at Bordentown Regional High School will begin according to the schedule that appears at the end of this letter.

Your child will initially be scheduled in the beginning of February. At that time, a high school counselor will directly assist in the process. If you have any questions or would like to meet regarding the scheduling of your son/daughter, please contact the appropriate high school counselor.

As you and your child decide which courses he/she should take, talk with people who are in a position to help you make wise decisions - guidance counselors, teachers, administrators, post-secondary advisors. When making scheduling decisions, you should take into account not only your child's career plans, but also his/her interests, strengths and weaknesses.

In order to help you make these important decisions, an orientation program for students and their parents/guardians will be held at 6:00 p.m. on Thursday, January 16, 2014 at Bordentown Regional High School. It is imperative that you attend this orientation so we can share with you not only our academic, athletic and co-curricular offerings, but also familiarize you with the mechanics and timelines of the scheduling process. Counselors, teachers, and administrators will be also available to answer any questions you may have. The orientation program has been completely revised from previous years and will include an extensive coverage of the scheduling process.

The program will begin in the Performing Arts Center with presentation from our Administration and Guidance Department. At 6:30 p.m., parent and students will have an opportunity to tour classrooms/facilities and at the same time be presented information about the ninth grade curriculum and extracurricular opportunities afforded to our students.

Patrick M. Lynch, Principal
Alessandra Rogers, Assistant Principal

Joseph Sprague, Assistant Principal/AD
Lisa Sabo, Assistant Principal

Phone: (609) 298-0025 Fax: (609) 291-0347
318 Ward Avenue, Bordentown, NJ 08505
www.bordentown.k12.nj.us
Our Program of Studies catalogue, which contains a wealth of information including a description of every course we offer and explanations of various policies and procedures, will be distributed to the eighth grade students on January 13th and can be found on the Bordentown Regional Website. It also describes our exciting and innovative programs, which make BRHS so unique.

Before coming to this essential orientation program on January 16th, please take the time to familiarize yourself with the contents of the Program of Studies catalogue. At the orientation, counselors will discuss student academic expectations and the types of courses a student should take if planning to attend college, if interested in technical/vocational training, or if planning to pursue a military career.

If you have any questions or would like further information, please feel free to call me at BRHS at 298-0025 Ext. 1104.

Thank you for your attention in this most important matter and I look forward to meeting you on January 16th.

Sincerely,

Patrick Lynch
Principal

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**Scheduling Timeline**

- January 13, 2014
- January 16, 2014
- February 18 and 19, 2014
- Mid - February 2014

**Distribution of Program of Studies to 8th grade students**

- Eighth Grade Orientation at BRHS
- Scheduling Presentations and Course Selection at BRMS
- Scheduling Presentation at New Hanover

**Counseling Assignments**

A – E: Mrs. Jodie Glenn 298-0025 x 1108 jglenn@bordentown.k12.nj.us
F – M: Ms. Stephanie Ashton 298-0025 x 1117 sashton@bordentown.k12.nj.us
N – Z: Mrs. Michelle Leusner 298-0025 x 1182 mleusner@bordentown.k12.nj.us

**Freshman and Sophomore Students:**

- A – H: Mrs. Glenn
- I – R: Ms. Ashton
- S – Z: Mrs. Leusner

**Junior & Senior Students**

- A – E: Mrs. Glenn
- F – M: Ms. Ashton
- N – Z: Mrs. Leusner