

**PTO Meeting Minutes**  
**New Hanover Township School**  
September 10, 2018 3:30PM  
September 17, 2018 7PM

3:30PM Attendance: Christi Ford, Cathryn Schaffer, Mrs. Bruno, Mr. John, Ms. Benton, Ms. Johnston, Mr. Bramley, Mrs. Matthews, Mr. Riehl, Ms. Thomas, Mrs. Alban, Ms. Porter

7:00 PM Attendance: Christi Ford, Nicole Martin, Cathryn Schaffer, Jackie Edwards, Samantha Morris, Lynn Johnson, Ms. Thomas, Jessie Tollefson, Feliz Rivera, LeeAnna Colonnello

### Old Business

- Treasurer's Report
  - Checking \$1,910.08
    - Expenditures the month of August \$313.70
  - Savings \$10,084.82
  - DW Craft Grant \$1,466.87
- Boo Hoo Breakfast
  - Total Spent \$89.57
- Teachers' Lounge
  - Total Spent \$191.99

### New Business

- BB&T Swipe
  - Cindy Pawlyzyn came to present their new Swipe device
  - Sign up by 9/30 and its free otherwise one time charge of \$90 for device
  - Must have a purchase of \$50 a month to avoid \$25 fee
  - 2.89% fee on to PTO to swipe
  - Suggested to also look into the Square
- Back to School Night 9/20 @7pm
  - Set up table with flyers of upcoming events and fundraisers
  - Alumni can sell old spirit wear
  - Wendy's Proceed Night – 5-8pm Flyer not needed to be given to Wendy's
- Fundraisers
  - Suggestion attaching a note to fundraisers for Parents to make a donation instead of doing the fundraiser.

- Adventure Aquarium Tickets
    - Start 9/21 open for 2 months Flyer going out by the end of the week.
    - Kids \$19, Adults \$23.50 – PTO will make \$5 for each ticket sold.
  - Box Tops Due 10/10/18
    - Lisa Roohr will count
    - Make and distribute manila envelopes for each homeroom
    - It was discussed and decided that sending home a flyer with all of the products that have box tops will just waste paper. The Flyer should be put on the website. Will email Mr. John the flyer to ask if it can be added to the PTO Page.
  - David's Cookies in October prior to Thanksgiving
  - Krispy Cream donuts
    - December
  - Gertrude Hawk – Spring (Easter)- March 18<sup>th</sup>
  - Trenton Thunder Game – Spring 4/13
    - Will be singing “Take Me Out to the Ball Game” and “God Bless America” during the 7<sup>th</sup> inning unless another school does not want to sing the National Anthem
  - Mixed Bags - Plan around Mother's Day
  - First Aid Kits
    - Preorder form would need to be sent home. We buy for \$4 and then sell for \$8.
    - Possibly sell in connection to a CPR night
    - Suggestion to put a guide to choking for kids for all kits sold
  - School Store
    - Waiting for approval from administration
  - New Spirit Wear
    - Look into new tie-dye design
    - Send home flyer with new items with colored ink – also new stuff will be online.
  - Amazon Smile
    - Send home a flyer to let parents know about this, Nicole will work on this
- Running Series
    - Fall dates are on Friday evenings at 6pm 9/21, 9/28, 10/5,10/12,10/19
    - About 50 Kids signed up
    - Full Sponsorship from Central Jersey Urgent Care
  - Book Exchange
    - Chairperson: Robin Chao
    - Dates?
    - Have a cart in CST office – will walk cart to each classroom instead of having books in the library
  - Classroom Projects
    - Elementary – One School One Book K-8 will be read in the classroom
      - Title known but it's a SURPRISE! 😊
      - Total \$997.96
      - May 2<sup>nd</sup> Grand Finale
      - Ms. Thomas will order books with PTO credit card

- Truck or Treat
  - 10/27 from 1-3pm at Croshaw Park
  - Chairperson: Christi Ford
  - Matt Edward can DJ
  - Nicole will see if we can get Pumpkins donated
  - Feliz Rivera offered to contact someone on base to get trucks
  
- Activity Nights
  - Plan to have one per month
    - September FREE EVENT
      - Family Movie Night 9/28 at 7:30PM
      - Disney Coco
      - Popcorn ordered from We So Corny total cost \$150.00
      - Will need water
      - If rains event will be rescheduled
    - October: FREE EVENT
      - Touch a Truck 10/27 from 1-3PM
      - See above for info
    - November: FREE EVENT
      - Space Science Night
      - Possible date: 11/6
      - Mrs. Peterla will work with PTO to set up science/space related activities (Jackie is emailing Mrs. Peterla to firm up date so we can possibly get Dr. Michelle Edwards to join us)
    - December
      - Glow Dance
      - Nicole volunteered to be chair and is checking on 12/7 date
    - January:
      - Candy Bingo
    - February:
      - PreK-5<sup>th</sup> grade “Someone Special” Family Dance
    - March:
      - March Madness Bubble ball idea
    - April:
      - Ice Cream Social
    - May:
      - Family Paint Night idea
    - June:
      - Science Expo
      - Family Color Run – See Felix Rivera to help get bounce house and dunk tank. Would love to see staff members sign up to be in the Dunk Tank!
  
- Middle School Dances
  - Chairperson: Christi Ford
  - Dates: October 26<sup>th</sup> (Halloween Dance), January, March, May (Semi-Formal)

- Semi-formal: look into DJ options; book balloon guy early; possible date May 3rd
- Music: Mrs. Peterla will work on a playlist and work with Matt/Jackie Edwards
- Basket Bonanza
  - Tentative date March 23<sup>rd</sup>, 2019
  - Chairperson: Cathryn Schaffer
  - LeeAnna Colonnello rep from Church. Can seat 300 people, have 300 chairs. Have about 10 tables. Will not charge us to use Church.
- Assemblies
  - Plan to have approximately 4 assemblies during the 2018-2019 school year
  - Possible shows:
    - Hip Hop Assembly was enjoyed by all and a suggestion was made to bring the show back.
      - \$1,
      - 175
    - Laser Light Show
      - \$745 for 1 show
    - Howling Wolf Farm – wolf rescue
      - \$375
    - Mercer County Parks animal assembly
      - 1 assembly \$300
      - 2 assemblies \$450
    - Lead U “Empower Hour”
      - 3 assemblies \$1,200 (PreK – 2, 3-5, 6-8)
      - 2 assemblies \$1,000 (PreK – 4, 5-8)
    - Playworks Assembly
      - Suggested by Ms. Benton at teachers meeting
- Bylaws
  - Bylaws were passed out with changes proposed
  - Tabled until October meeting so everyone can read changes
- Craft Grant & Project Proposal forms need to be updated
  - Cathryn will update
- Meeting Dates for the 2018-2019 School Year:
  - One meeting per month – First Monday of the month
  - 10/1/18
  - 11/5/18
  - 12/3/18
  - 1/7/19
  - 2/4/19
  - 3/4/19
  - 4/1/19
  - 5/6/19
  - 6/3/19

